

HEALTH SYSTEM STRATEGY AND PATIENT EXPERIENCE

24 January 2024

3.00 – 4.30pm

Health Services Association of NSW (HSA) Working Group

**Microsoft Teams or attend in person Room 1.N.5
Level 1, 1 Reserve Road, St Leonards**

1. Welcome and Introduction	Deb Willcox
2. Actions from previous meeting	Annette Marley
3. Matters for Discussion: 3.1 Capital works and asset management 3.2 Insurance issue - iCare	All
4. Other Business HSA items 4.1 Local Agreement sign off 4.2 Special Commission of Inquiry 4.2 Single Digital Patient Record	All
5. Next Steps	Deb Willcox

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Action	Responsible	Status
HSA NSW to meet with Corporate Governance and Risk Management Branch to consider options for reporting risk and improving how AHOs are included in the Applicability / Distribution section of the Policy Document Cover Page	HSA NSW	In progress <ul style="list-style-type: none"> Preliminary meeting between System Purchasing Branch (SPB) and Corporate Governance and Risk Management Branch has taken place SPB to request list of policies from HSA NSW where the applicability is questioned Quantum of policies will guide the next stage, but essentially HSA NSW will be able to make a case for removal of these policies from AHO responsibility
System Purchasing Branch to link with Communications team and AHOs to <ul style="list-style-type: none"> Update information on the Our Structure section of the NSW Health internet site Develop webpage and video resources for onboarding 	System Purchasing Branch	In progress <ul style="list-style-type: none"> SPB met with HSA NSW 06/11 to discuss online content Draft in development to be sent to HSA NSW SPB liaising with Internal Communications about webinar / video assets – aiming for development in new year
Establish AHOs as a standing item twice a year at the ED Forum	Ministry of Health	Completed <ul style="list-style-type: none"> First meeting 21 March 2024, then biannually in March and September
AHOs to establish regular relationship meetings with Chief Executives	HSA NSW	In progress
Ministry of Health to write comms to CEs regarding this group and organise workshop with relationship managers	Ministry of Health	In process <ul style="list-style-type: none"> Scoping of this communication has been started with consideration of timing of the 2024/25 Service Agreement process Informal discussions have been had between SPB and two Local Health District staff who work with the AHOs about need for equity in processes / procedures for managing AHO agreements and opportunities for improvement
Next meeting to be arranged prior to Christmas / New Year break	Ministry of Health	Completed