

TERMS OF REFERENCE

NSLHD Operational Leadership Team (OLT) Meeting

1. TITLE

NSLHD Operational Leadership Team (OLT) Meeting

2. PURPOSE

The Operational Leadership Team (OLT) is comprised of the NSLHD Executive Leadership Team (ELT) alongside the General Managers and Service Directors. The OLT is tasked with monitoring and reporting on the District's performance against operational key performance indicators (KPIs) in line with the NSLHD Service Agreement with NSW Ministry of Health and the ongoing delivery of core healthcare services.

3. RESPONSIBILITIES

The OLT has the following responsibilities:

- To monitor and report on NSLHD performance against operational KPIs and other relevant operational performance metrics
- To share key updates related to operational matters in NSLHD
- To identify opportunities to improve NSLHD performance against operational KPIs
- To identify opportunities to enhance NSLHD operational clinical service provision
- To identify opportunities to support the NSLHD workforce to perform their roles and contribute towards performance metrics

4. MEMBERSHIP

The membership of the OLT will consist of:

- Chief Executive, NSLHD
- Executive Director, Office of the Chief Executive
- Executive Director, Operations
- Executive Director, Finance and Corporate Services
- Executive Director, Clinical Governance and Patient Experience
- Executive Director, People and Culture
- Executive Director, Medical Services
- Executive Director, Nursing and Midwifery
- Executive Director, Allied Health
- Chief Digital Health Officer
- Executive Director, Northern Beaches Hospital Partnership
- Executive Director, Media and Communications
- Executive Director, Research and Academic Partnerships
- Director Performance, Analytics and Business Intelligence

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- General Manager, Royal North Shore Hospital
- General Manager, Hornsby Ku-ring-gai Hospital
- General Manager, Ryde Hospital
- General Manager, Mona Vale Hospital
- General Manager, Virtual Care and Hospital in the Home Services
- Director, Prevention and Response to Violence, Abuse and Neglect (PARVAN) Services
- Director, Primary and Community Health
- Director, Mental Health, Drug and Alcohol

5. CO-CHAIRS

Executive Director Operations, NSLHD

Executive Director Finance & Corporate Services, NSLHD

6. COMMITTEE SECRETARIAT

TBC

7. FREQUENCY OF MEETINGS & QUORUM

The OLT will meet monthly.

Quorum will be greater than 50% of attendees. In the absence of a quorum, the Co-Chairs will decide if a meeting is to proceed. In such circumstances, if a meeting proceeds, out of session agreement by a majority of members is required for endorsement of any outcomes.

8. REPORTING COMMITTEES

Nil.

9. EVALUATION

The effectiveness and structure of the OLT will be reviewed annually.