

### Annexure "C"

<b>Accredited Training Site Name:</b>	Concord Repatriation General Hospital	<b>Progress Report Date:</b>	◀ 8 March 2024 ▶
---------------------------------------	---------------------------------------	------------------------------	------------------

3 Month Update – Due 8 March 2024					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
Conduct a debrief session with all consultants and trainees to discuss the accreditation site visit outcome – evidence to be supplied to support					
<p><b><u>Recommendation 1a and 3:</u></b>                      The Training Site must commission an independent cultural review to investigate, with a view to rectify, communication dysfunction, expectations, behaviours and workplace wellbeing within the department and associated stakeholders. This process should include the Canterbury Hospital and should focus on training and associated impediments. A representative from the College is expected to be involved and the College will require to receive the outcome and action plan which will be monitored for progress.</p>					
<p><b><u>Recommendation 1b:</u></b>                      The Training Site must actively drive recruitment to correct the SMO deficit. This may require exceptional incentives to attract the</p>					

<p>correct individuals given the industrial climate in NSW currently. The Training Site must satisfy the college that there has been or imminent projected improvement in the FTE at 6 months following the CRETC determination. The additional FTE required based on the currently recruited establishment is 7.5. This will have a bearing for ongoing accreditation at the site.</p>					
<b>Recommendation</b>	<b>Accountable Person</b>	<b>Responsible Person</b>	<b>Progress Update</b>	<b>Supporting Evidence</b>	<b>RANZCR Review (INTERNAL COLLEGE USE)</b>
<p><b><u>Recommendation 1c:</u></b> The Training site must review the rostering to ensure all trainee reports are checked with-in 48 hours following partial validation by the trainee. Face to Face teaching and supervision capacity must be reviewed and the roster optimised for this. This included image review and MDM support.</p>					
<p><b><u>Recommendation 1d:</u></b> The training site must find and instigate an appropriate solution to “clear” the backlog of reporting in a timely fashion.</p>					
<p><b><u>Recommendation 1e:</u></b> The Training Site must ensure the DoT’s, HoD and Clinical Supervisors are rostered and receive the required non-clinical time.</p>					

Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<p><b><u>Recommendation 1f:</u></b> The training site must place an emphasis on more consultant lead teaching in accordance with the opportunities and case-mix available at the site.</p>					
<p><b><u>Recommendation 2a:</u></b> The Training site to review and update previous risk management plan, as well as implement the areas of risk to the department's operation and vocational training commitment.</p>					
<p><b><u>Recommendation 2b:</u></b> The training site review the after-hours workload and consider options to attend to excessive referral. This work should be undertaken with stakeholders from the local and wider area network.</p>					
<p><b><u>Recommendation 4a:</u></b> The Training site to investigate opportunities to improve access to trauma and transplant imaging.</p>					
<p><b><u>Recommendation 4b:</u></b> The Training site to investigate opportunities to improve access to woman's imaging by considering a cooperation with the Maternal Fetal Medicine team at Canterbury Hospital.</p>					

Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<p><b>Recommendation 4c:</b> The Training site to investigate opportunities to improve access to paediatric imaging in accordance with the NSW initiatives to utilise more community hospital paediatric facilities.</p>					
<p><b>Recommendation 5:</b> The department reviews to ensure there are appropriate equipment replacement processes/programs in place to allow a timely replacement of imaging and associated equipment when required.</p>					
<p><b>Recommendation 6:</b> The training site ensures there is intradepartmental IT personal to attend to and take responsibility for issues that arise on a day-to-day basis. It is suggested this individual has a role in activity monitoring for the future planning of the department.</p>					

6 Month Update – Due 7 June 2024					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<p><b><u>Recommendation 1a and 3:</u></b>                      The Training Site must commission an independent cultural review to investigate, with a view to rectify, communication dysfunction, expectations, behaviours and workplace wellbeing within the department and associated stakeholders. This process should include the Canterbury Hospital and should focus on training and associated impediments. A representative from the College is expected to be involved and the College will require to receive the outcome and action plan which will be monitored for progress.</p>					
<p><b><u>Recommendation 1b:</u></b>                      The Training Site must actively drive recruitment to correct the SMO deficit. This may require exceptional incentives to attract the correct individuals given the industrial climate in NSW currently. The Training Site must satisfy the college that there has been or imminent projected improvement in the FTE at 6 months following the CRETC determination. The additional FTE required based on the currently recruited establishment is 7.5. This will have</p>					

a bearing for ongoing accreditation at the site.					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<b>Recommendation 1d:</b> The training site must find and instigate an appropriate solution to “clear” the backlog of reporting in a timely fashion.					
<b>Recommendation 4a:</b> The Training site to investigate opportunities to improve access to trauma and transplant imaging.					
<b>Recommendation 4b:</b> The Training site to investigate opportunities to improve access to woman’s imaging by considering a cooperation with the Maternal Fetal Medicine team at Canterbury Hospital.					
<b>Recommendation 4c:</b> The Training site to investigate opportunities to improve access to paediatric imaging in accordance with the NSW initiatives to utilise more community hospital paediatric facilities.					
<b>Recommendation 5:</b> The department reviews to ensure there are appropriate equipment replacement processes/programs in place to allow a timely replacement of imaging and associated equipment when required.					

<p><b>Recommendation 6:</b>                  The training site ensures there is intradepartmental IT personal to attend to and take responsibility for issues that arise on a day-to-day basis. It is suggested this individual has a role in activity monitoring for the future planning of the department.</p>					
--	--	--	--	--	--

9 Month Update – Due 6 September 2024					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<p><b><u>Recommendation 1a and 3:</u></b>                      The Training Site must commission an independent cultural review to investigate, with a view to rectify, communication dysfunction, expectations, behaviours and workplace wellbeing within the department and associated stakeholders. This process should include the Canterbury Hospital and should focus on training and associated impediments. A representative from the College is expected to be involved and the College will require to receive the outcome and action plan which will be monitored for progress.</p>					
<p><b><u>Recommendation 1d:</u></b>                      The training site must find and instigate an appropriate solution to “clear” the backlog of reporting in a timely fashion.</p>					
<p><b><u>Recommendation 4a:</u></b>                      The Training site to investigate opportunities to improve access to trauma and transplant imaging.</p>					
<p><b><u>Recommendation 4b:</u></b>                      The Training site to investigate opportunities to improve access to woman’s imaging by considering a cooperation with the Maternal Fetal</p>					



Medicine team at Canterbury Hospital.					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<b>Recommendation 4c:</b> The Training site to investigate opportunities to improve access to paediatric imaging in accordance with the NSW initiatives to utilise more community hospital paediatric facilities.					
<b>Recommendation 5:</b> The department reviews to ensure there are appropriate equipment replacement processes/programs in place to allow a timely replacement of imaging and associated equipment when required.					

12 Month Update – Due 6 December 2024					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<p><b><u>Recommendation 1a and 3:</u></b>                      The Training Site must commission an independent cultural review to investigate, with a view to rectify, communication dysfunction, expectations, behaviours and workplace wellbeing within the department and associated stakeholders. This process should include the Canterbury Hospital and should focus on training and associated impediments. A representative from the College is expected to be involved and the College will require to receive the outcome and action plan which will be monitored for progress.</p>					
<p><b><u>Recommendation 1d:</u></b>                      The training site must find and instigate an appropriate solution to “clear” the backlog of reporting in a timely fashion.</p>					
<p><b><u>Recommendation 4a:</u></b>                      The Training site to investigate opportunities to improve access to trauma and transplant imaging.</p>					
<p><b><u>Recommendation 4b:</u></b>                      The Training site to investigate opportunities to improve access to woman’s imaging by considering a cooperation with the Maternal Fetal</p>					

Medicine team at Canterbury Hospital.					
Recommendation	Accountable Person	Responsible Person	Progress Update	Supporting Evidence	RANZCR Review (INTERNAL COLLEGE USE)
<b>Recommendation 4c:</b> The Training site to investigate opportunities to improve access to paediatric imaging in accordance with the NSW initiatives to utilise more community hospital paediatric facilities.					
<b>Recommendation 5:</b> The department reviews to ensure there are appropriate equipment replacement processes/programs in place to allow a timely replacement of imaging and associated equipment when required.					
Site Comments (optional)					