



# The Royal Australian and New Zealand College of Radiologists®

The Faculty of Clinical Radiology

Dr Jane Li and Dr Mohamed Nasreddine  
Directors of Training  
Department of Clinical Radiology  
Westmead Hospital  
Hawkesbury Rd,  
Westmead NSW 2145

14 September 2020

Dear Drs Li and Nasreddine

## Re: Accreditation of Westmead Hospital for Clinical Radiology Specialty Training

A training site accreditation visit for the Department of Clinical Radiology at Westmead Hospital was undertaken by the College's Assessors on 25 October 2019.

The Clinical Radiology Education and Training Committee (CRET) at its meeting on 31 July 2020 reviewed the Assessors' findings and documentation and measured against the Accreditation Standards for Education, Training and Supervision of Clinical Radiology Trainees.

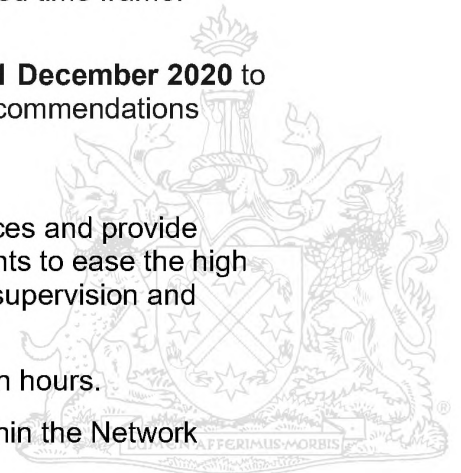
Following careful review, the CRET approved for **Westmead Hospital** to be downgraded to **Level D Full Site for a 12-month period from 31 July 2020**.

All recommendations are to be rectified by **31 July 2021**. The accreditation status of Westmead Hospital may be referred to the CRET for further consideration if the below recommendations are unable to be met in full.

Thank you for submitting the progress report which was due on 30 June 2020, which we received on 2 September 2020, which was outside the requested time frame.

A further progress report is requested by Westmead Hospital by **31 December 2020** to demonstrate that the site is making progress to rectify all below recommendations within the 12-month time frame given by the CRET.

- Westmead Hospital to address the inadequate FTE resources and provide evidence of recruitment of an additional four FTE Consultants to ease the high clinical workload to enable adequate access to education, supervision and improve wellbeing of trainees.
- Westmead Hospital to provide evidence of onsite tutorials in hours.
- Westmead Hospital to provide evidence of participation within the Network formal education program.
- Westmead Hospital to provide dedicated access to A/V facilities within the department to enable trainees to access a Network formal education program.
- Westmead Hospital to demonstrate allocated protected time for trainees.



- Westmead Hospital to demonstrate allocated protected time for the DoT.
- Westmead Hospital to provide evidence of the DoT's continued active participation within the Network Committee.
- Westmead Hospital to demonstrate compliance to the AMA safe working hours guidelines to manage fatigue and wellbeing of trainees.
- Westmead Hospital to approach the Network to allow BreastScreen to apply to become an accredited linked training site.
- Westmead Hospital to demonstrate appropriate stakeholder involvement regarding decision making including but not limited to rotations and equal Network education access.
- Westmead Hospital to provide adequate and dedicated computer access within the trainee space.
- Westmead Hospital to provide immediate replacement for needed computer screen equipment.
- Westmead Hospital to provide evidence of research access and assistance for trainees.
- Westmead Hospital to provide a confirmation of intended equipment and additional FTE for the expanded clinical radiology department.
- Westmead Hospital to provide evidence of trainee exposure to an adequate and broad case mix.
- Westmead Hospital to provide evidence of recruitment for one FTE dedicated administration support
- Westmead Hospital to provide evidence of the appropriate use of the Performance and Progression (Clinical Radiology) Policy, the Remediation in Training (Clinical Radiology) Policy and the Withdrawal from Training (Clinical Radiology) Policy.
- Westmead Hospital to provide evidence for each current trainee or a trainee on rotation within the past two years that has been provided Patient Safety Training.
- Westmead Hospital to provide evidence for each current trainee or a trainee on rotation within the past two years that has undertaken the Report Writing Module.
- Westmead Hospital to provide evidence for each current trainee or a trainee on rotation within the past two years that has been provided Non-Medical Expert Role training.
- Westmead Hospital to provide job descriptions stating the responsibilities of Clinical Supervisors in regard to supervision, training and teaching

**Westmead Hospital Executive Recommendations:**

- Westmead Hospital Executive to provide a Risk Management Plan regarding high clinical workload, consultant and trainee wellbeing and access to education with clearly identified milestones that will be monitored.

**Debrief Discussion:**

- Conduct a debrief session with all consultants and trainees discussing outcome of accreditation site visit – evidence to be supplied to support.

Please find attached the final accreditation site visit report which is based on the findings of the site visit and subsequent considerations by the Committee.

Should you have any queries regarding accreditation, please contact Accreditation at [accreditation@ranzcr.edu.au](mailto:accreditation@ranzcr.edu.au) or phone +61 2 9268 9777.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'M Phillips', written over a horizontal line.

Dr Mark Phillips  
Chief Accreditation Officer  
Faculty of Clinical Radiology

CC: Dr George Mcivor, Clinical Director (Head of Department), Westmead Hospital  
Dr Rajiv Rattan, Branch Education Officer, NSW  
A/Prof Lourens Bester, LAN 2 Network Training Director, NSW  
Dr Emma McCahon, WSLHD Executive Director Medical Services