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3 May 2022

Dr Jaydeep Mandal (FRACP)
 Director of Physician Education
 Bathurst Hospital
 361 Howick Street
 BATHURST NSW 2795

Via Email: [REDACTED]

Dear Dr Mandal,

Re: Accreditation Decision of Adult Internal Medicine Basic Training Program

On behalf of the Accreditation Subcommittee of the Adult Internal Medicine Divisional Basic Training Committees (the Subcommittee), I write to advise you of the decision made following the review of Bathurst Hospital at the 18 February 2022 Subcommittee meeting.

Please find accreditation details below:

Training Program	Basic Training in Adult Internal Medicine
Classification	Adjunct Training Program – Level 1 as a part of network Training Setting
Training Program Accreditation status	Accredited
Training Program Delivery Duration	6 months
Accreditation effective from – to	November 2021 to February 2026
Length of accreditation	4 years
Next review type	Comprehensive review
Year of review	2025

The Subcommittee, having reviewed the External Assessment Report has determined that Bathurst Hospital is Accredited as a Level 1 as part of a network (Adjunct) Training Program to Royal Prince Alfred Hospital and Nepean Hospital for Adult Internal Medicine Basic Training Program for a period of four (4) years effective from November 2021 to February 2026 with a comprehensive review in 2025. This is a little over the four (4) year period to align to the February clinical year. The following recommendation should be addressed by the next review:-

Recommendations:

- **Criterion 4.6 Trainee rosters are accurate, fair, flexible, and timely.**
 There are moderate issues with the roster: Cover for unexpected leave is difficult and the balance of the workload between teams is often uneven. Recommend roster review to address these issues in consultation with the BPTs.
- **Criterion 4.8 A trainee is provided with clean, safe, and private accommodation.**
 Recommend ongoing review of accommodation appropriateness due to trainee feedback.

- **Criterion 7.5 A rotation has a workload, profile of work, access to clinical services and supervision to enable a trainee to receive a breadth and depth of learning opportunities consistent with the Curriculum.**

Clinical demands often make attendance at teaching difficult. Recommend access to teaching is given higher priority by site.

Supervisor Training

Completion of the RACP Supervisor Professional Development Program (SPDP) is a requirement of accreditation. Training must be completed to be an Approved Supervisor, and this will ultimately be required for supervision eligibility.

To be an RACP Approved Supervisor:

- All Directors of Physician/Paediatric Education, Training Program Directors, Advanced Training Supervisors, Education Supervisors and RACP Fellow rotation supervisors / ward service consultants must complete SPDP 3 by end of 2022.
- All Directors of Physician/Paediatric Education, Training Program Directors, Advanced Training Supervisors and Education Supervisors must complete (or be exempt from) SPDP 1 and 2 by end of 2022 or in line with their site accreditation cycle (whichever occurs later).
- Rotational Supervisors / Ward Service Consultants are only required to complete SPDP 3 (non-members are encouraged to complete SPDP 3 but there is no requirement).

Workshops are offered face-to-face, virtually, or online and can be completed in any order. Some supervisors may be eligible for an exemption from SPDP 1 and 2. For exemption information, course content and to register for a workshop, they can visit our [website](#) or contact the Supervisor Learning Support Team on supervisor@racp.edu.au.

The Subcommittee wishes to thank you for your continued support of Basic Training in Adult Internal Medicine and is committed to keeping the standards of training of physicians at a high level. Please ensure the Subcommittee is made aware of any changes at the Hospital that could potentially affect Basic Physician Training.

For your information, a copy of the [Reconsideration, Review & Appeals Process By-laws](#) can be found on the College website. The By-law sets out the College's internal review process including time frames for making applications and applicable fees. Please note that applications for Reconsideration, Review & Appeals must be received by the College within 28 days of receiving this letter.

Should you require further information please do not hesitate to contact the Site Accreditation Unit on 1300 69 7227 or email accreditation@racp.edu.au

Yours sincerely

Michael Woodward

A/Prof Michael Woodward AM FRACP
Chair, Accreditation Subcommittee
Adult Internal Medicine, Basic Training Committee

Encl: College Reconsideration, Review, and Appeals Process By-law
External Validation Report

Cc: Dr Dennis Smith (FRACP), Director of Medical Services, Bathurst Hospital
Dr Eddy Fischer (FRACP), Network Director of Physician Education, Bathurst Hospital
Dr Alice Grey (FRACP), Network Director of Physician Education, Bathurst Hospital
Ms Cathy Marshall, General Manager, Bathurst Hospital