



Memorandum of Understanding

Between HEALTHY NORTH COAST

And MID NORTH COAST LOCAL HEALTH DISTRICT

And NORTHERN NSW LOCAL HEALTH DISTRICT

Healthy North Coast acknowledges the Traditional Custodians of the lands across our region, and pay our respect to Elders past, present and on their journey. We recognise these lands were never ceded and acknowledge the continuation of culture and connection to the land, sky and sea.

We acknowledge Aboriginal and Torres Strait Islander Peoples as the Land's first peoples and honour the rich diversity of the oldest living cultures. This workplace is located on the land of the Bundjalung people.



Healthy North Coast is an independent, not-for-profit organisation proudly delivering the PHN Program in North Coast NSW. We are committed to improving the health of our communities through quality primary health care. The PHN Program is an Australian Government initiative.

hnc.org.au

Appendix 1: Schedule of Works

Purpose

This document sets out the operational deliverables that are being progressed under *Better Health for North Coast Communities*, the Healthy North Coast, Mid North Coast and Northern NSW Local Health Districts Memorandum of Understanding (MOU) (2023-2026). Under the MOU there is the option to extend the agreement until 2029, which is why some activities under the Schedule of Works go beyond 2026.

Governance

As per the requirements under the MOU, the Chief Executives of each party will manage this MOU, including this Schedule of Works, and involve their teams when required.

The Chief Executives will meet quarterly throughout the term of MOU to review progress and discuss and/or troubleshoot issues. Quarterly reports will also be provided to the Joint Boards.

Executive-led steering groups and community and expert Reference Groups may be established as required. These forums will report into the Chief Executives' meeting.

Better Health Outcomes for North Coast Communities
Health organisations working together as one system

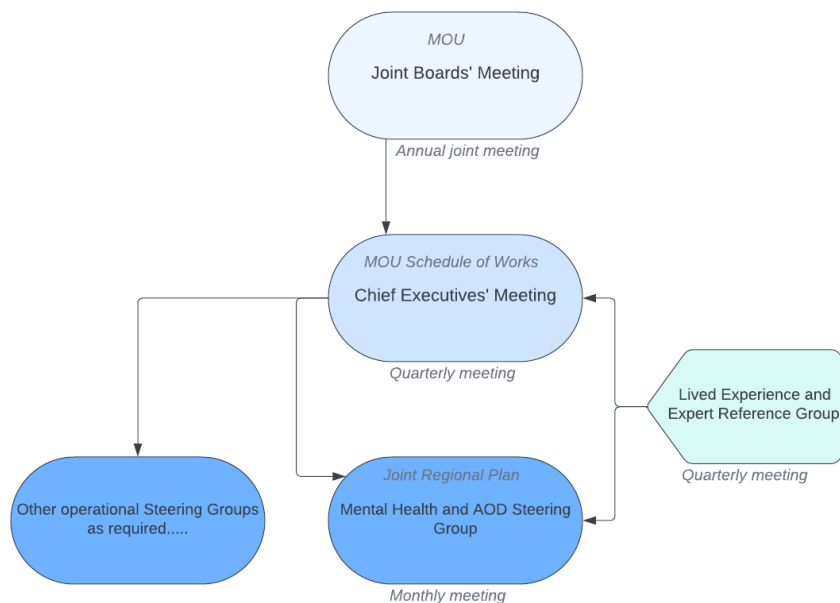


Figure 1 - MOU Governance

Term

The Schedule of Works will be reviewed annually and updated as required by the Chief Executive's throughout the term of the MOU (June 2026), unless extended.

Activities

Activities	Lead	Timeline
Services planning and commissioning		
1. Joint planning <ul style="list-style-type: none"> Scope the establishment of a joint population health needs assessment Explore shared planning resources Establish data sharing agreements Conduct joint population health needs assessment Identify key priorities – i.e. overrepresented conditions, unwarranted clinical variation Co-design care modalities and pathways Scope collaborative commissioning opportunities to address priority areas and populations 	HNC	<p>June 2025</p> <p>June 2026 June 2026 Dec 2027 March 2028</p> <p>June 2028 Dec 2028</p>
2. Value Based Health Care (VBHC) <ul style="list-style-type: none"> Develop a framework for VBHC across the region Define priority areas amenable to VBHC approaches across the patient journey from community and primary care through to sub-acute and acute care Develop implementation plan for VBHC joint projects 	HNC	June 2025
Mental Health and AOD		
3. Joint regional Mental Health, Suicide Prevention and AOD Plan <ul style="list-style-type: none"> Establish governance structure Develop project plan and scope of works Analyse service level agreements, funding schedules for PHN and LHD and national frameworks and evaluations, to identify collective priorities or areas of focus. Develop joint regional plan Joint regional plan is endorsed by LHDs and PHN Joint regional plan submitted to the Department of Health and Ageing and NSW Health Ministry of Health Joint regional plan implementation plans developed Reference group established Plan performance monitored and evaluated 	HNC	<p>March 2024 June 2024 June 2024 Ongoing</p>
Ageing Well		
4. Healthy ageing and ageing well <ul style="list-style-type: none"> Establish integrated aged care model – including enhancing the community's access to Residential Aged Care Homes 	HNC	December 2024



	<ul style="list-style-type: none"> Enhance end of life care planning across acute and primary health care 	MNC LHD NNSW LHD	December 2024
	<ul style="list-style-type: none"> Conduct joint advocacy for the enhanced provision of specialist dementia Residential Aged Care Home beds 	HNC MNC LHD NNSW LHD	December 2024
Aboriginal and Torres Strait Islander Health			
5.	Mid North Coast Accord	MNC LHD	Ongoing
6.	Northern NSW Aboriginal Partnerships Forum	NNSW LHD	Ongoing
7.	Child and maternal health <ul style="list-style-type: none"> Conduct review of AMIHS demand 	NNSW LHD	June 2025
Health Care Access			
8.	Service navigation and wayfinding for consumers		
	<ul style="list-style-type: none"> Develop and launch a consumer campaign to improve health service information and navigation 	HNC NNSW LHD	December 2024
	<ul style="list-style-type: none"> Embed HealthDirect as the NSW single front door 	HNC	June 2025
	<ul style="list-style-type: none"> Continue the NNSW Health Literacy project which seeks to improve access to health care and the community's ability to act on health information and services. 	HNC NNSW LHD	Ongoing
9.	Urgent Care		
	<ul style="list-style-type: none"> Medicare Urgent Care Clinic - Lismore 	HNC	Ongoing
	<ul style="list-style-type: none"> Medicare Urgent Care Clinic - Coffs Harbour 	HNC	Ongoing
	<ul style="list-style-type: none"> Medicare Urgent Care Clinic – Joint regional advocacy for a Grafton clinic 	HNC NNSW LHD	June 2024
	<ul style="list-style-type: none"> Medical Urgent Care Clinic – Joint regional advocacy for a Port Macquarie clinic 	HNC MNC LHD	June 2024
	<ul style="list-style-type: none"> Tweed Urgent Care Service 	NNSW LHD	June 2024
	<ul style="list-style-type: none"> Mid North Coast Virtual Care 	MNC LHD	Ongoing
	<ul style="list-style-type: none"> North Coast Health Connect distributed model of urgent care GP and pharmacy appointments 	HNC	Ongoing
10.	HealthPathways <ul style="list-style-type: none"> Maintenance of 700+ Mid and North Coast pathways with a view to rationalising as appropriate 	HNC	Ongoing

	<ul style="list-style-type: none"> Scope automation of the collection and publishing of service information on HealthPathways 	HNC	June 2025
11.	<p>Undertake analysis of avoidable hospital admissions inclusive of:</p> <ul style="list-style-type: none"> Acute conditions Chronic conditions Availability of general practice and allied health Availability of public medical specialist outpatients services 	MNC LHD NNSW LHD	Dec 2024
Disaster and Emergency Management			
12.	<ul style="list-style-type: none"> Prevention <ul style="list-style-type: none"> Fund community capacity and resilience building activities 	HNC	December 2024
	<ul style="list-style-type: none"> Preparedness: <ul style="list-style-type: none"> Establish joint whole of system working group to plan and prepare for disasters, with primary health care embedded in response plan/s Annual scenario planning between LHD, HNC and primary care, inclusive of LHD incorporation of HNC disaster response framework in regional health plan/s 	HNC MNC LHD NNSW LHD	June 2024 Annually
	<ul style="list-style-type: none"> Response <ul style="list-style-type: none"> Joint response efforts led by LHDs, supported by HNC 	MNC LHD NNSW LHD	As required
	<ul style="list-style-type: none"> Recovery <ul style="list-style-type: none"> Implementation of agreed activities as required after disasters 	HNC	As required
Population and Public Health			
13.	Population Health		
	<ul style="list-style-type: none"> Develop and implement a joint population health campaign promoting influenza and COVID-19 vaccination 	HNC	March – June annually
	<ul style="list-style-type: none"> Undertake targeted activities to increase influenza vaccination for people living in Residential Aged Care Homes 	HNC	Ongoing
	<ul style="list-style-type: none"> Undertake targeted activities to increase vaccination for children and other priority populations 	HNC MNC LHD NNSW LHD	Ongoing



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14.	Public Health		
	<ul style="list-style-type: none"> Joint monitoring of surveillance reports 	MNC LHD NNSW LHD	Ongoing
	<ul style="list-style-type: none"> Joint identification and action on emerging public health risks 	MNC LHD NNSW LHD	Ongoing
	<ul style="list-style-type: none"> Undertake collaborative approaches to reducing communicable diseases and environmental health risks 	MNC LHD NNSW LHD	Ongoing
Workforce retention and capacity building			
15.	Run interdisciplinary clinical societies in eight regions (2-3 per annum per region) to build workforce capacity and integration between acute and primary health care services	HNC	Ongoing
16.	Centre for Health Care Knowledge and Innovation <ul style="list-style-type: none"> Relaunch the Centre to provide a platform to bring big and bold ideas to the region and showcase innovation 	HNC	June 2024
17.	Establish trials of innovative workforce models to increase access to general practice in at-risk rural communities <ul style="list-style-type: none"> Clarence Valley Richmond Valley Kempsey Bellingen/Nambucca 	HNC NNSW LHD MNC LHD	June 2026



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**Signed for and on behalf of:
Healthy North Coast Ltd**

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Signature of authorised person

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Signature of witness

Date: 19-Mar-2024 | 8:21 PM AEDT

**Signed for and on behalf of:
Mid North Coast Local Health District**

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Signature of authorised person

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Signature of witness

Date: 17-Mar-2024 | 6:14 PM PDT

**Signed for and on behalf of:
Northern NSW Local Health District**

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Signature of witness

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